
Fiscal year 2022

Staff Progress Report **Quarter 2**



Chicago Metropolitan
Agency for Planning

CMAP Activity Report FY2022

2.11 Transportation Planning

Operational Area

Regional Transportation Focus Area: funding, equity, and safety multi-year implementation planning (2021.019)

Qtr 2021.019 Quarter Progress

- 1Q Staff refined the theory of change for this focus area.
- 2Q Key areas of focus were finalized. Work began to set future structures and workplan items under the transportation focus area.

Next Quarter Objectives

Finalize FY23 work plan items under strategic focus area.

Ongoing transportation revenues analysis, communication, and outreach (2021.027)

Qtr 2021.027 Quarter Progress

- 1Q Staff continued to monitor road usage charge implementation efforts.
- 2Q Staff continued to monitor road usage charge implementation efforts and provide subject matter expertise on various transportation funding issues.

Next Quarter Objectives

Continue to provide analysis of transportation funding, monitor implementation efforts, and continue partner engagement.

Projects

Equity in fines, fares, and fees (2021.023)

Qtr 2021.023 Quarter Progress

- 1Q Staff held meetings with various stakeholders to discuss the report. Staff also presented the work to multiple stakeholders and conferences.
- 2Q Staff held meetings with stakeholders and also presented the work at conferences. Staff also submitted proposals for presentation at future conferences. WTS-Chicago announced award for innovative project to be accepted in Q4.

Next Quarter Objectives

Reach out to additional partners and stakeholders to talk about opportunities to implement the recommendations.

Safety action agenda (2021.029)

Qtr 2021.029 Quarter Progress

- 1Q Major progress on Speed Management research and paper, including outreach with stakeholders, IDOT and other local partners. Early work on the Bike and Pedestrian policy paper. Hosted summer intern focused on safety. Planning for 3rd Resource Group meeting
- 2Q We convened the 3rd Resource Group to discuss speed management recommendations; did media and outreach projects; prepared 3 LTA projects; drafted the speed mgmt paper, started the bike/ped safety paper, and assisted with 2022 Call for Projects (safety).

Next Quarter Objectives

We will finalize speed mgmt paper, continue bike/ped paper development, draft recommendations; hold the 4th Resource Group meeting; receive/scope and contract for the SPR grant: Speed Data Project; and publish the speed management paper.

Mobility recovery (2021.054)

Qtr 2021.054 Quarter Progress

- 1Q Policy scan (Task 1) is substantially complete. Financial sketch planning (Task 2) and post-COVID change analyses (Task 3) have been further refined. Post-COVID scenarios have also been developed in preparation for travel modeling (Task 4).
- 2Q Held third steering committee meeting (Task 7). Tasks 1 and 3 are substantially complete. Post-COVID scenario modeling results (Task 4) are also complete, and are now informing financial analyses (Task 2) and development of post-COVID strategies (Task 5).

Next Quarter Objectives

Hold fourth steering committee meeting to share themes of challenges and opportunities identified by Tasks 1, 2, 3, 4, and 5. Make substantial progress on development of post-COVID strategies (Tasks 5 and 6).

Economic Recovery (Task Force & Working Groups) (2021.055)

Qtr 2021.055 Quarter Progress

- 1Q Hosted Joint Economic Development and Workforce Working group meeting highlighting both the work of all three task forces and what external partners are doing for manufacturing month.

2Q Concluded task force. Initiated next steps captured in other workplan items.

Next Quarter Objectives

Project closed in Q2 FY2022

Equitable engagement (2021.056)

Qtr 2021.056 Quarter Progress

- 1Q Program Design continues, with seven staff workshops completed. A kickoff meeting was held with UTC consultants to kick off Task 4.
- 2Q Program design phase continued with two additional internal workshops completed. The advisory group has been established and initial interviews and onboarding were conducted.

Next Quarter Objectives

The advisory group will hold its first meeting in January to discuss guiding principles and program structure. CMAP staff will develop draft participant selection criteria and a communications plan.

Transportation Equity Framework (2021.057)

Qtr 2021.057 Quarter Progress

- 1Q MPO scan completed. Inventory of CMAP equity work continues. Initial scope and timeline drafted.
- 2Q Team meetings held to workshop literature review, MPO scan, and proposed Transportation Equity Framework domains.

Next Quarter Objectives

Literature review and MPO scan to be summarized in easily accessible format (likely a slide deck). Draft framework will be proposed along with recommendations for how to proceed with board, committee and stakeholder engagement.

2.12 Regional Economic Competitiveness

Operational Area

Regional economic competitiveness focus area: Multi-year implementation planning (2021.017)

Qtr 2021.017 Quarter Progress

- 1Q Staff refined the theory of change for this focus area.
- 2Q Staff refined outcomes and objectives, applied priorities to development of FY23 workplan.

Next Quarter Objectives

Staff will pursue next steps with strategic leadership team and staff subject matter experts.

Regional economic development analysis, implementation, and coordination (2021.031)

Qtr 2021.031 Quarter Progress

- 1Q Convened regional economic development stakeholders, provided input and support for timely, regional efforts.
- 2Q Convened regional economic development stakeholders, provided input and support for timely, regional efforts.

Next Quarter Objectives

Ongoing regional economic condition monitoring regarding employment and industry health, collaboration with partners, key findings will be documented via internal or external analysis.

Projects

Analysis and visualization of performance trends (2021.032)

Qtr 2021.032 Quarter Progress

- 1Q Ongoing data acquisition and synthesis.
- 2Q Ongoing data acquisition and synthesis.

Next Quarter Objectives

Continue ongoing data acquisition, synthesis of select indicator trends. Develop semi-automated data extraction protocols with R.

Community Characteristics for Reinvestment (2021.034)

Qtr 2021.034 Quarter Progress

- 1Q Project charter drafted and incorporated into work plan.
- 2Q Project launched with staff team and research begun. Project management toolkit documentation underway.

Next Quarter Objectives

Completion and approval of project management toolkit documents. Ongoing research working towards first deliverable memo.

State revenue sharing with local governments analysis (2021.036)

Qtr 2021.036 Quarter Progress

- 1Q Staff is reworking the schedule of this project.

- 2Q Staff has reworked the schedule of the project due to the ON TO 2050 update and other timely projects.

Next Quarter Objectives

Staff will begin analysis and research for this project.

Analysis and guidance on the use of local incentives (2021.038)

Qtr 2021.038 Quarter Progress

- 1Q Continued development of prevalence report. Ongoing stakeholder engagement on related issues, including a briefing for Volpe-organized webinar regarding value capture.
- 2Q Prevalence report draft complete, began internal review. Ongoing local government and stakeholder engagement on related issues, including a briefing with state legislators.

Next Quarter Objectives

Release prevalence report. Continue ongoing local government and stakeholder engagement on implementation, research findings, and related issues.

Analysis on distribution of state incentives (2021.039)

Qtr 2021.039 Quarter Progress

- 1Q Project suspended due to staffing and prioritization of economic recovery efforts.
- 2Q Project suspended due to staffing and prioritization of economic recovery efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of economic recovery efforts.

Regional workforce and labor market trends (2021.041)

Qtr 2021.041 Quarter Progress

- 1Q Staff analyzed and released a brief update on first tranche of 2020 Census data on key demographic trends race/ethnicity and households.
- 2Q Project suspended due to staffing and prioritization of economic recovery efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of economic recovery efforts.

Regional economic collaborative (2022.042)

Qtr 2022.042 Quarter Progress

- 1Q Weekly EDO meetings occurring to determine impacts of COVID to the economic recovery and impacts to regional travel, RFP scored and recommended to Board for approval
- 2Q Regional Economic Assessment (TIP) and Inclusive Growth framework (Brookings) underway. EDO meetings will now be monthly. Investigating opportunities for additional EDA funding underway.

Next Quarter Objectives

Continue discussions with EDOs, focused on the TIP work and Brookings work. Continue investigating ways to pursue EDA funding.

2.13 Climate

Operational Area

Climate focus area: Regional climate strategic planning (2021.005)

Qtr 2021.005 Quarter Progress

- 1Q Draft scope statement in development; finalization with strategic plan release. Participated in FY23 work planning.
- 2Q Scope approved. Launched equity review, legislative analysis of CEJA, and development of communication resources for CMAP staff. Participate in formation of climate committee.

Next Quarter Objectives

Complete equity review and legislative analysis of CEJA, continue developing communication resources, launch legislative analysis of federal infrastructure bill, start developing operational plan for program development.

Projects

Climate data inventory and refinement (2021.012)

Qtr 2021.012 Quarter Progress

- 1Q In Q1 of FY2022, CMAP staff updated the project scope and began drafting an Internal Climate Data Guide for CMAP staff.
- 2Q In Q2 of FY22, the project team continued to draft sections of the internal climate data guide and began to create a methodology for developing a heat vulnerability index.

Next Quarter Objectives

In Q3 of FY22, the project team will finish drafting the internal climate data guide and will seek internal feedback on draft sections. The project team will also begin to collect data and write code to conduct the heat vulnerability analysis.

GHG reporting and monitoring (2021.014)

Qtr 2021.014 Quarter Progress

- 1Q Limited work as switching to a new emission model is the focus. GHG emissions continues to be included in the conformity memo
- 2Q Work has begun on modeling GHG emissions using the new MOVES Model. Thus far only Chicago has been completed for 2019.

Next Quarter Objectives

Model GHG mobile source emissions for 2019 for each county in the CMAP region.

Regional transportation emissions mitigation plan (2021.015)

Qtr 2021.015 Quarter Progress

- 1Q New team becoming oriented to project and new project charter process. Began new research task investigating freight opportunities.
- 2Q Limited progress due to competing project and staff priorities. Presented modeling results to Transpo Committee. Participated in Advanced Energy Group and ICC electrification events. Compiling research to date and exploring modeling results in new ways.

Next Quarter Objectives

Focus on strategies with high potential impact on emissions. Develop draft pathway to emissions targets. Reorient project scope and schedule to available resources.

Regional Heat Vulnerability Index (2021.022)

Qtr 2021.022 Quarter Progress

- 1Q No activity in Q1 FY2022
- 2Q No activity in Q2 FY2022

Next Quarter Objectives

This project is now embedded in the Climate data inventory and refinement project.

Electric vehicle (EV) infrastructure planning (2022.008)

Qtr 2022.008 Quarter Progress

- 1Q Finalized project scope. Held project kickoff and began research activities.

- 2Q Continued research and data collection. Conducted outreach and stakeholder interviews and other engagement activities with various partners. Advanced planning for forum to be held in Q3.

Next Quarter Objectives

Hold EV charging infrastructure forum with stakeholders in February 2022. Participate in planning ongoing partner activities. Submit response to federal RFI. Plan next phases of CMAP's EV planning work.

Regional Greenhouse Gas Inventory (2022.009)

Qtr 2022.009 Quarter Progress

- 1Q Staff have worked with ICF to develop a work plan, and have begun gathering necessary data for conducting the inventory. Staff have also worked with ICF to identify data needs and develop an outline for the local emissions summaries.
- 2Q Most county-level data has been gathered and compiled into spreadsheets. Data needs for local emissions summaries have been compiled, and staff has begun working to identify potential data challenges.

Next Quarter Objectives

Staff will complete all data analysis and begin working to develop final reports, summaries, and other deliverables.

Regional transportation vulnerability assessment (2022.010)

Qtr 2022.010 Quarter Progress

- 1Q CMAP staff held an internal kickoff meeting on September 27.
- 2Q CMAP staff conducted initial outreach to transportation agencies, reviewed background research, and began planning the scoping workshop series.

Next Quarter Objectives

Facilitate a series of workshops to define the study scope and identify data needs.

2.21 Planning Resources

Operational Area

ADA Planning: Community ADA Transition Plans (2021.080)

Qtr 2021.080 Quarter Progress

- 1Q CMAP released a Request for Information (RFI) in August, and had informational sessions with four firms. Program investigation/definition continued.

- 2Q Program scope and budget were developed and presented to IDOT for comment. CMAP posted the ADA Coordinator position. Staff developed RFPs for both educational and data work.

Next Quarter Objectives

Finalize the funding agreement with IDOT. Continue to refine the program development. Hire an ADA Coordinator. Release RFPs for educational and data work.

Homes for a Changing Region FY2022 and FY2023 (2022.034)

Qtr 2022.034 Quarter Progress

- 1Q Begin a new round of Homes for a Changing Region grant. Work with IHDA and MMC to begin the community selection process.
- 2Q CMAP and its partners selected the first community and produced housing analysis write-up, community survey, and kick off the presentation. The team developed a new Homes data pull toolkit, new Homes webpage, and map templates.

Next Quarter Objectives

The second and third communities will be selected. Staff will complete the expert panel for the first community. Staff will begin the data pull and analysis for communities 2 and 3. Staff will continue reviewing communities for future selection.

Homes for a Changing Region FY2022 and FY2023: Summit (2022.061)

Qtr 2022.061 Quarter Progress

- 2Q Project kicked off Q2 FY2022. Presented housing analysis at community kickoff meeting with Mayor and working group. Began the expert panel recruitment process for the expert panel meeting on January 24th, 2022.

Next Quarter Objectives

Schedule the expert panel meeting and help promote the community survey. After the expert panel begin writing the Action Plan draft.

Homes for a Changing Region FY2022 and FY2023: Lockport (2022.062)

Qtr 2022.062 Quarter Progress

- 2Q Project kicked off Q2 FY2022. Scheduled an interest meeting with the Mayor and Village staff to gauge interest and commitment. Proposed to IHDA that Lockport be the next Homes Community.

Next Quarter Objectives

The Homes team will need to pull the data and begin the housing analysis. We will need to schedule the kickoff meeting to present the housing analysis.

Homes for a Changing Region FY2022 and FY2023: Fox Lake (2022.063)

Qtr 2022.063 Quarter Progress

- 2Q Project kicked off Q2 FY2022. Scheduled an interest meeting with the Mayor and Village staff to gauge interest and commitment. Proposed to IHDA that Fox Lake be the next Homes Community.

Next Quarter Objectives

The Homes team will need to pull the data and analyze the housing data. We will need to schedule the kickoff meeting to present the housing analysis.

Projects

IEPA Indian Creek Watershed-based Plan (2019.034)

Qtr 2019.034 Quarter Progress

- 1Q Completed lake shoreland assessment. Continued detention basin assessments. Began stream physical conditions data collection with partners. Amendment executed with IEPA moving some funds into Consultant Services and extending grant through June 30, 2022.
- 2Q Continued stream physical conditions and detention basin assessments. Budget amendment executed with IEPA adding an assistant planner to project team. Subcontract amendments executed with FREP and Geosyntec. Final WRI due date of Feb. 15 approved by IEPA.

Next Quarter Objectives

Complete stream, basin, and Fox River shoreland field data collection. Prepare maps and tables to incorporate field assessment results into WRI due to IEPA on Feb. 15. Geosyntec to finalize pollutant load modeling report. Begin public outreach.

Chicago Illinois International Port District Master Plan (2019.038)

Qtr 2019.038 Quarter Progress

- 1Q New executive director hired in September 2021. Project team developed plan to onboard new ED and complete project before end of fiscal year.
- 2Q Evaluated and finalized three development scenarios internally. Team held numerous briefings on scenarios with various stakeholders to solicit feedback in development of preferred alternative.

Next Quarter Objectives

Host steering committee meeting and public preference survey in January. Upon completion, finalize preferred development future. Deliverables in this quarter will include final scenario document, capital improvement framework, and port layout map.

Local Truck Routing and Community Plans: Will County Transportation Strategy (2019.071)

Qtr 2019.071 Quarter Progress

- 1Q The Final Plan and Implementation Strategies were reviewed by the Steering Committee.
- 2Q The Final Plan and Implementation Strategies were posted to the project website. The project will not be presented to the Will County Board at this time. The consultant portion is complete and CMAP staff is assisting with community implementation tasks.

Next Quarter Objectives

CMAP staff will continue community implementation task assistance.

Local Truck Routing and Community Plans: South Suburban Cook County (2019.072)

Qtr 2019.072 Quarter Progress

- 1Q The consultant portion of this project continues. Project branding was completed. Data collection, website development, and preparation for the first Steering Committee Meeting (Oct. 12) are underway.
- 2Q The first Steering Committee meeting was held on October 12, followed by a study area tour on October 29, and the first public meeting on November 4. The draft existing conditions report was completed.

Next Quarter Objectives

The draft existing conditions report will be sent to the steering committee for review and comment. The visions and goals task will begin.

Local Planning: Bartlett and Streamwood Bicycle and Pedestrian Plan (2020.802)

Qtr 2020.802 Quarter Progress

- 1Q This quarter the consultants met with the Steering Committee to review the draft ECR, completed the ECR deliverable, and created an ECR StoryMap using ArcGIS. The team also began developing key recommendations for the final plan.
- 2Q The consultant began outreach and received online feedback including student participation from District U46. The consultant developed draft policy and programmatic strategies.

Next Quarter Objectives

The consultant will present the draft policy and programmatic strategies to the Steering Committee, present project updates to the village boards, and develop prioritization criteria for bike routes and sidewalk gaps.

Berkeley Prairie Path and Taft Avenue Corridor Plan (2020.803)

Qtr 2020.803 Quarter Progress

- 1Q Staff is currently drafting the final plan.
- 2Q The draft plan is with the Villages for review. Staff is targeting a January or February presentation for adoption.

Next Quarter Objectives

Staff will present the final plan to the Village Boards.

Burlington Comprehensive Plan (2020.804)

Qtr 2020.804 Quarter Progress

- 1Q Staff have conducted several outreach initiatives, and drafted six of seven plan chapters. Staff are working with the Village and steering committee to plan outreach related to plan review and adoption, and build capacity for plan implementation.
- 2Q A full draft plan has been completed for public review, and the plan adoption process, including outreach and necessary approvals, has been planned.

Next Quarter Objectives

The draft plan will be published, and the project team will conduct extensive outreach to the Village and Burlington residents. Following public review, the project team will make any necessary revisions, and submit the final plan for Village approval.

Central Council of Mayors Transportation Resilience Plan (2020.805)

Qtr 2020.805 Quarter Progress

- 1Q CMAP and consultant held a kickoff meeting with the Central Council of Mayors on July 8 and with the steering committee on August 17. The team completed the data and background review and the flood vulnerability assessment is underway.
- 2Q Consultant drafted the flood vulnerability assessment memo, which was reviewed at a steering committee meeting on December 6.

Next Quarter Objectives

Collect remaining feedback and finalize the memo. Initiate project identification.

City of Chicago Austin Neighborhood Central Avenue Corridor Study (2020.806)

Qtr 2020.806 Quarter Progress

- 1Q Staff reached out to community about capacity to restart project in Q3 FY2022.

- 2Q Staff began working with the Austin community in Q2 FY2022 to update scope with community in hopes of kicking off project in Q3 FY2022.

Next Quarter Objectives

The project is expected to kick-off in Q3 FY2022, once the scope is finalized and approved.

Elevated Chicago Station Area Plan - Garfield and Guidebook (2020.807)

Qtr 2020.807 Quarter Progress

- 1Q Staff convened a resident group to review past plan recommendations, with meetings in Aug and Sept to discuss housing and transportation. The "Community Day" at Sunflower City mural joined up with a nearby block party. RTA reviewed responses to their RFP.
- 2Q The resident group ("RAC") held monthly meetings to review past plan recommendations and discuss current relevancy. RTA initiated the Muse/Rudd contract for Economic Development and is coordinating meetings. Drafting of Action Plan underway.

Next Quarter Objectives

Finalize Action Plan, coordinate meetings with City departments, Alderwomen, and general public to get approval.

DuPage County Lake St. Corridor Overlay Zoning (2020.808)

Qtr 2020.808 Quarter Progress

- 1Q Consultant draft assessment report completed and reviewed by CMAP. Assessment summary subsequently shared and discussed with corridor communities.
- 2Q Existing conditions analysis presented to Steering Committee in December.

Next Quarter Objectives

Analysis to be presented to the Lake County Development Committee for additional review. Stakeholder outreach will begin with a workshop planned, in person or virtual to be determined.

Ford Heights Comprehensive Plan (2020.809)

Qtr 2020.809 Quarter Progress

- 1Q Staff met with the Mayor in August to discuss current challenges. The Mayor confirmed that a comprehensive plan is not the right assistance. Staff will help Ford Heights apply to the 2021 Call for NEXT assistance.
- 2Q Project closed in Q2 FY2022

Next Quarter Objectives

Project closed in Q2 FY2022

Fox Lake Form Based Code (2020.810)

Qtr 2020.810 Quarter Progress

1Q Village no longer interested in doing a form-based code. Project closed out.

Next Quarter Objectives

Project Closed in Q1 FY2022

Lemont Transit Downtown Parking Study (2020.811)

Qtr 2020.811 Quarter Progress

1Q The consultant held key person interviews, the first public engagement event, and the first steering committee meeting. Existing conditions research is ongoing.

2Q The consultant held steering Committee meetings 2 and 3, completed the existing conditions report, presented preliminary recommendations to committee and partner, and conducted public polling.

Next Quarter Objectives

The consultant will analyze results of public poll, hold a virtual public meeting, present recommendations, garner feedback, and finalize all work and deliverables.

Minooka Comprehensive Plan Update (2020.813)

Qtr 2020.813 Quarter Progress

1Q The plan was finalized and presented to the public and Village.

2Q The final comprehensive plan was presented to and approved by the Village Board in Q2 FY2022.

Next Quarter Objectives

Project completed in Q2 in FY2022

Oswego Unified Development Ordinance (2020.815)

Qtr 2020.815 Quarter Progress

1Q Recommendation Memo was reviewed by Steering Committee. Began public engagement process with in-person meetings. CMAP project team sent Module 1 of UDO for review while drafting other sections of the Ordinance.

2Q Module 1 was sent to Village staff, reviewed, and revised. Modules 2 and 3 were partially drafted. Project timeline was revised to reflect delays in project completion. In person public engagement event in December 2021.

Next Quarter Objectives

CMAP project team will complete Modules 2 and 3 simultaneously and send to Village staff for review prior to making revisions.

Will County Comprehensive Land Use Plan (2020.817)

Qtr 2020.817 Quarter Progress

- 1Q The Land Use Strategy was made available to Steering Committee for final review on August 13, with August 31 deadline for comments. The team responded to comments from WCGL, WCCED, Openlands, and CNT, making limited revisions, including a new preface.
- 2Q The executive summary was completed and forwarded to the County Executive for review, and then posted to project website. Project is complete.

Next Quarter Objectives

Project completed in Q2 FY2022.

Local Planning: Elevated Chicago Station Area Plan - Blue Line (2020.830)

Qtr 2020.830 Quarter Progress

- 1Q The project was kicked off in Q1 FY2022. Staff began researching past plans.
- 2Q Staff completed past plan research in Q2 FY2022.

Next Quarter Objectives

Staff will begin working on existing conditions research and community engagement in Q3 FY2022.

Evaluation and Update of Competitive Call Processes (2021.004)

Qtr 2021.004 Quarter Progress

- 1Q Staff prepared a memo summarizing the findings of this work. The project is complete.
- 2Q Project closed in Q2 FY2022.

Next Quarter Objectives

Project closed in Q2 FY2022.

Local Planning: City of Chicago Avondale Neighborhood Plan (2021.903)

Qtr 2021.903 Quarter Progress

- 1Q Finalize the IGA and scope with ANA. Met with ANA and toured Avondale as well as photographed the study area. Presented a virtual workshop on the role & expectations of a steering committee member. Began selecting Steering Committee & Prekick-off meeting

- 2Q Selected Steering Committee and held the Steering Committee Kickoff meeting. Began outreach via stakeholder interviews and community surveys. Met with 4 aldermen to strategize their participation. Had to postpone the Community kickoff due to Covid.

Next Quarter Objectives

Schedule the Community Kick-Off. We will finalize the outreach and create the outreach summary while the team begins the ECR work. Schedule ECR Presentation for the steering committee meeting.

Local Planning: City of Chicago Hegewisch Neighborhood Plan (2021.905)

Qtr 2021.905 Quarter Progress

- 1Q Staff secured date and facility for the November 3 community-wide workshop. Staff engaged public at Hegewisch Fest (biggest neighborhood event of the year) on August 28. Staff developed ECR and identified Steering Committee members.
- 2Q Staff held a well-attended in-person community-wide workshop and a virtual workshop. Over 300 additional location-specific community comments added to online map. Staff completed the Existing Conditions Report.

Next Quarter Objectives

Staff will forward the Existing Conditions Report to regional partners, hold the first Steering Committee meeting and hold meetings with sub-groups (local business owners, youth, environmental). Staff will develop the key recommendations memo.

Local Planning: Country Club Hills Comprehensive Plan (2021.907)

Qtr 2021.907 Quarter Progress

- 1Q Had initial and follow-up meetings with city staff and continued to refine the Project Charter, Scope Statement, and IGA.
- 2Q Charter completed and under review by partner and sent draft IGA and resolution and set date for initial partner meeting. Project management modules (charter, timeline and scope) completed for internal review. PAO docs drafted for issuance to consultants.

Next Quarter Objectives

Partner adopts resolution/IGA, issue PAO, get consultant under contract, project kick off.

Local Planning: Hickory Hills Comprehensive Plan (2021.909)

Qtr 2021.909 Quarter Progress

- 1Q The consultant finalized the communications and outreach strategy and formed the steering committee. The consultant conducted existing conditions research. CMAP delivered a water supply memo to the consultant.

- 2Q The consultant worked on the existing conditions report, held the first steering committee meeting, and conducted key person interviews.

Next Quarter Objectives

The consultant will finalize the existing conditions reports, hold a steering committee meeting, and begin work on plan recommendations.

Local Planning: Waukegan Unified Development Ordinance (2021.910)

Qtr 2021.910 Quarter Progress

- 1Q Charter and scope under review. City of Waukegan is mobilized and ready to begin the project.
- 2Q Presentation to Council and IGA approval in November 2021. GIS Analyst added to team and existing conditions analysis is under way.

Next Quarter Objectives

Community tour with Waukegan staff, full code analysis, and public outreach.

Local Planning: Metropolitan Water Reclamation District (MWRD) Land Use Planning Partnership (2021.912)

Qtr 2021.912 Quarter Progress

- 1Q Staff reviewed revisions to the IGA and met with Calumet City to discuss the partnership opportunity. Scoping underway.
- 2Q The IGA with MWRD was finalized and circulated for signature. Staff continued to finalize the scope.

Next Quarter Objectives

Staff will finalize the scope and MOU, as well as initiate the project with Calumet City.

Dolton Comprehensive Plan (2021.913)

Qtr 2021.913 Quarter Progress

- 1Q Staff continued to reach out to Dolton to assess the viability of the project but received no response. This project is no longer being pursued. The project was closed
- 2Q Project closed in Q1 FY2022.

Next Quarter Objectives

Project closed in Q1 FY2022.

Flossmoor Local Road Safety Plan (2021.914)

Qtr 2021.914 Quarter Progress

- 1Q ECR, outreach survey, outreach memo, second Steering Committee meeting, and two public engagement events completed. Staff provided survey results and website mapping data to consultant along with comments on draft CPR memo.
- 2Q Finalized CPR memo and hosted third steering committee meeting.

Next Quarter Objectives

Receive draft and final LRSP. Host 4th steering committee meeting. Receive 2 presentations from consultant for CMAP use. Present final LRSP to Village Board.

Local Planning: Butterfield Road Corridor Plan (2021.915)

Qtr 2021.915 Quarter Progress

- 1Q The project IGA has been executed. Staff held a project kick off meeting with the project partners. Staff also initiated a procurement process for a housing market analysis, and drafted an outreach and engagement strategy and project engagement page.
- 2Q Staff finalized and published the project engagement page, and began key stakeholder interviews. A contract has been executed with a consultant to conduct a housing market analysis. Staff began conducting a preliminary analysis of existing conditions.

Next Quarter Objectives

Staff will continue to conduct stakeholder interviews and other community engagement. Staff will work on an existing conditions report. A project steering committee will be formed.

Phoenix Planning Priorities Report (2021.917)

Qtr 2021.917 Quarter Progress

- 1Q Staff published the engagement website with survey, and completed stakeholder interviews. The consultant completed a draft of the market analysis report. Existing conditions analysis is ongoing.
- 2Q Staff completed and mailed postcards to all village residents, analyzed outreach themes, and developed key recommendations.

Next Quarter Objectives

Staff will develop final report and present to Village Board for approval.

Local Planning: Sugar Grove Comprehensive Plan (2021.918)

Qtr 2021.918 Quarter Progress

- 1Q Design Workshop chosen as consultant, finalized procurement, reviewed communications and outreach strategy.

- 2Q Design Workshop completed the deliverable: communication and outreach strategy. The firm spent most of this quarter working on Existing Conditions Report and coordinating with Village staff regarding potential steering committee members and stakeholders.

Next Quarter Objectives

Design Workshop will begin stakeholder interviews in earnest and complete draft of Existing Conditions Report. Firm will undertake strategic public engagement opportunities as possible.

NEXT: Chicago Heights (2022.011)

Qtr 2022.011 Quarter Progress

- 1Q Staff met with City officials in late June, the MOU was signed in August. Staff drafted the Action Plan and met with City representatives in September to review the document.
- 2Q Staff had a site visit in October and met with project liaison. Staff worked with liaisons to prioritize areas needing sidewalk connectivity and began to research funding sources to apply to or for staff to look into at the conclusion of the project.

Next Quarter Objectives

Staff will wrap-up the sidewalk prioritization of the Action Memo by finalizing funding source possibilities and begin the next phase, which is creating a toolkit for redevelopment proposals.

NEXT: Lake County Land Bank Authority / Round Lake Cluster (2022.012)

Qtr 2022.012 Quarter Progress

- 1Q Final memo regarding Land Bank best practices completed and sent to client 9/14/21.

Next Quarter Objectives

Project closed Q1 FY2022

NEXT: Matteson (2022.013)

Qtr 2022.013 Quarter Progress

- 1Q Reviewed Village sign ordinance, provided relevant examples and gave guidance for updates to electric and temporary signage regulations.

Next Quarter Objectives

Project closed Q1 FY2022

NEXT: Robbins (2022.014)

Qtr 2022.014 Quarter Progress

- 1Q Project closed at end of this quarter. Staff communicated a Close Out memo with Village detailing progress made, ways to continue to build overall capacity, and handoff of responsibilities such as coordination of Robbins Park partner coordination calls.

Next Quarter Objectives

Project closed Q1 FY2022. RTA will continue implementation of TOD Plan through a grant to update zoning around the Village's Metra station.

NEXT: Summit (2022.015)

Qtr 2022.015 Quarter Progress

- 1Q Staff met with Mayor Rodriguez in late June, the MOU was signed in August. Staff drafted the Action Plan and met with Village Trustees, Village engineer, and the Mayor in September to review the document.
- 2Q Staff met with village liaison(s) in October for a community site visit. The visit led to identification of several new priorities that align with the action memo and comp plan (e.g. street safety improvement, bridge repairs/updates, bike/ped safety).

Next Quarter Objectives

Staff will coordinate meetings among village staff and RTA/IDOT/Council of Mayors to discuss applying for funding via Access to Transit. Staff will also host a "Planning 101" presentation for village staff.

Safety: Riverdale (2022.017)

Qtr 2022.017 Quarter Progress

- 1Q Project definitions and scope statements have been finalized, PAO process is underway, as of mid-September
- 2Q We contracted HDR for the project; held the project kick off in early December. Initial crash data has been gathered; and the scope revised to reflect actual timeline. The project team is meeting bi-weekly, starting in early January.

Next Quarter Objectives

CMAA will oversee and coordinate the project and its management. HDR will do stakeholder outreach, analyze data and prepare an ECR as first part of safety plan for 138th and Halsted.

CIP: Berwyn (2022.022)

Qtr 2022.022 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.

Next Quarter Objectives

Project completed in Q2 FY2022. Future work to be completed under a separate PAO.

CIP: Burlington (2022.023)

Qtr 2022.023 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.

Next Quarter Objectives

Project completed in Q2 FY2022. Future work to be completed under a separate PAO.

CIP: Calumet Park (2022.024)

Qtr 2022.024 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.

Next Quarter Objectives

Project completed in Q2 FY2022. Future work to be completed under a separate PAO.

CIP: Harvard (2022.025)

Qtr 2022.025 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.

- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.

Next Quarter Objectives

Project completed in Q2 FY2022. Future work to be completed under a separate PAO.

CIP: Steger (2022.026)

Qtr 2022.026 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.

Next Quarter Objectives

Project completed in Q2 FY2022. Future work to be completed under a separate PAO.

CIP: Thornton (2022.027)

Qtr 2022.027 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.

Next Quarter Objectives

Project completed in Q2 FY2022. Future work to be completed under a separate PAO.

Safety: Bellwood (2022.028)

Qtr 2022.028 Quarter Progress

- 1Q Project definitions and scope statements have been finalized, PAO process is underway, as of mid-September
- 2Q We contracted Jacobs to do the project and held the project kick off in early December; the initial crash data has been gathered and will be enhanced with outreach to stakeholders. Regular, bi-weekly team meetings will start in January.

Next Quarter Objectives

CMAP will oversee project management and team coordination. Jacobs will do stakeholder engagement, analyze data, identify safety issues and prepare ECR Q3 of FY22.

Safety: Calumet City (2022.029)

Qtr 2022.029 Quarter Progress

- 1Q Project definitions and scope statements have been finalized, PAO process is underway, as of mid-September
- 2Q We contracted HDR to do the project and held the project kick-off in early December. HDR has gathered initial crash data and will conduct stakeholder engagement. Regular team meetings in progress.

Next Quarter Objectives

CMAP will oversee project management and coordination. HDR will identify safety issues at the 3 locations through analysis and stakeholder outreach, prepare ECR and begin safety action plans.

2.22 Planning Policy Development

Operational Area

Mapping Innovations (2019.044)

Qtr 2019.044 Quarter Progress

- 1Q Staff completed first drafts of map templates for study area, transportation, existing land use, subregional location, and water and natural areas. Staff shared the draft maps with the working group. Staff began writing up directions for template use.
- 2Q Phase one templates have been completed. Directions have been completed through a first draft, and have gone through a first round of edits. Data source list is in progress. Staff conducted test presentation with single project team.

Next Quarter Objectives

Complete directions and data source list. Organize a presentation to share with planning staff. Begin work on phase 2 templates.

Planning Policy: best practices in planning (2021.011)

Qtr 2021.011 Quarter Progress

- 1Q CMAP published the bike/ped implementation and aging in place briefs via the CMAP Weekly. Staff is working on drafts of briefs on food security and broadband access.

- 2Q CMAP staff worked on preparing four briefs: broadband access, zoning equity, food access, and parking. Broadband access was sent to communications staff for review and publishing.

Next Quarter Objectives

Staff will continue to revise drafts on broadband access, zoning equity, food access, and parking.

Projects

Planning Policy: Housing choice analysis (2010.029)

Qtr 2010.029 Quarter Progress

- 1Q CMAP published the aging update. Staff drafted and edited the housing market update. Staff scoped the new work in FY22 focused on single-family zoning.
- 2Q Staff edited the housing market update. Staff and management reviewed the single-family zoning scope.

Next Quarter Objectives

The housing market update will be published in January. Staff will refine the single-family zoning scope and determine timing for the kickoff.

Metropolitan Mayors Caucus/Illinois Housing Development Authority Housing Needs Assessment (2018.015)

Qtr 2018.015 Quarter Progress

- 1Q Presented the Action Plan to Warrenville and moved forward with the Implementation activities (IHDA's Housing Inventory Survey) with Calumet Park and Sauk Village. All funds were expended. The project closed Q1 FY2022.

Next Quarter Objectives

The project closed Q1 FY2022.

Midlothian Stormwater Management Fee Feasibility Study (2021.916)

Qtr 2021.916 Quarter Progress

- 1Q Staff continues to work with staff to develop project
- 2Q Lack of responsiveness and a solid project idea has led planning and PILA management to determine the project is not ready to move forward, and will request that the Village re-apply for assistance during an upcoming call for projects.

Next Quarter Objectives

Staff will notify the village that the project will not move forward.

2.23 Civic Coordination

Operational Area

Local Government Network (LGN) (2020.081)

Qtr 2020.081 Quarter Progress

- 1Q Executed Initiative 009 (Encourage Municipalities to Claim ARPA funds) in partnership w/ DCEO and COGs, helping achieve region's 100% claiming of funds by Sept 30 deadline. Completed assessment of contact database options & finalized LGN database.
- 2Q Executed Initiative 010 (LTA Call for Projects Engagement). Updated liaison assignments and held orientation workshops for new staff.

Next Quarter Objectives

Execute Initiative 011 (external contact confirmation and feedback) and 012 (internal feedback).

Projects

Regional Housing Initiative - RHI / Chicago Housing Authority - CHA (2019.012)

Qtr 2019.012 Quarter Progress

- 1Q LCHA undertook the OMA procurement. LCHA and OPHA reviewed the procurement responses. Staff supported their work on this, as well as coordinated with DHA on a potential IGA.
- 2Q CMAP facilitated RHI meetings in October and December. The RHI partners selected a contractor to undertake the OMA work, as well as approving CMAP's work plan and budget for 2022.

Next Quarter Objectives

Work is currently on pause due to lack of IGA with DHA. IGA anticipated in February. When work resumes, staff will focus on MDRC and OMA matters.

Collaborative: Age-Friendly Communities (2022.001)

Qtr 2022.001 Quarter Progress

- 1Q Met with MMC team and talked about project details. Begin scoping the project and the technical assistance projects that will be offered.

- 2Q CMAP selected the first Technical Assistance (TA) community and project. Staff will finalize the TA scope with Park Forest. The team will work with Park Forest to create an Aging Handbook with resources.

Next Quarter Objectives

Staff will create and present a first draft of the Aging Handbook. Staff will work with MMC to identify the second TA and community that will participate.

Collaborative: Public Space Innovation (2022.031)

Qtr 2022.031 Quarter Progress

- 1Q Final roundtable conducted. Pilot project launched in Morton Grove, Berkeley and Harvey. Client deliverables completed for Lemont, Berkeley, Morton Grove. Internal lessons learned memo completed. Final edits to Harvey deliverable pending internal review.
- 2Q Project closed in Q1 FY2022

Next Quarter Objectives

Project closed in Q1 FY2022

Collaborative: Incentives guide implementation (2022.036)

Qtr 2022.036 Quarter Progress

- 1Q Finalized project scope. Held fact finding interviews with practitioners, communities, and previous conveners of similar efforts.
- 2Q Finalized target list of communities for initial phase of collaborative and began recruitment efforts. Engaged with ULI to set up collaborative activity with their representatives.

Next Quarter Objectives

Finalize collaborative and convene initial meeting of members.

2.24 Leadership Development

Operational Area

Leadership Academy Program (2019.007)

Qtr 2019.007 Quarter Progress

- 1Q Draft Recommendations Memo refined for presentation and finalization in Q2 of FY2022.
- 2Q Program Recommendations Memo presented to local planning leadership; memo refined based on leadership feedback and is now final.

Next Quarter Objectives

Present Program Recommendations Memo to agency leadership and discuss proposed implementation timeline.

Projects

Livable Streets / Complete Streets Implementation Guidebook (2021.904)

Qtr 2021.904 Quarter Progress

- 1Q Staff finalized the project scope and CDOT is currently reviewing it. The project will be consultant-led with staff assistance.
- 2Q Staff revised the project scope based on conversations regarding updated CDOT priorities and available funding. The scope is under review at CDOT.

Next Quarter Objectives

The scope will be finalized and approved. Staff will complete the IGA and begin the procurement process.

ROI: Dolton (2022.016)

Qtr 2022.016 Quarter Progress

- 1Q Closed out Group One with delivery of ROI Summary Reports to all three partner communities. .
- 2Q Project closed in Q1 FY2022

Project closed in Q1 FY2022

ROI: Lansing (2022.018)

Qtr 2022.018 Quarter Progress

- 1Q Closed out Group One with delivery of ROI Summary Reports to all three partner communities. Engaged Group Two partners (Lansing, Marengo, Waukegan) for kick-off in Q2.
- 2Q Kicked off project and initiated Phase I-Get to Know the Community.

Next Quarter Objectives

Complete project Phase I-Get to Know the Community and Phase II- Create ROI Action Plan.

ROI: Marengo (2022.019)

Qtr 2022.019 Quarter Progress

- 1Q Staff conducted a kickoff meeting with Village staff and have begun developing a work plan.
- 2Q City of Marengo asked that their participation in ROI program be deferred to a future round due to departure of their City Manager.

Next Quarter Objectives

None; project deferred.

ROI: Waukegan (2022.021)

Qtr 2022.021 Quarter Progress

- 1Q Closed out Group One with delivery of ROI Summary Reports to all three partner communities. Engaged Group Two partners (Lansing, Marengo, Waukegan) for kick-off in Q2.
- 2Q Kicked off project and initiated Phase I- Get to Know the Community.

Next Quarter Objectives

Complete project Phase I-Get to Know the Community and Phase II- Create ROI Action Plan.

2.31 Transportation Modeling

Operational Area

Travel and Emissions Modeling (2010.017)

Qtr 2010.017 Quarter Progress

- 1Q Released C21Q2 data. Continued calibration/validation of updated trip-based model.
- 2Q Completed C21Q4 modeling. Began developing new process for updating transit networks using Emme API.

Next Quarter Objectives

Update travel model documentation, release C21Q4 data, update transit networks, implement GitHub repository, revise DISTR & M01 scripts.

Advanced Travel Model Implementation (2010.033)

Qtr 2010.033 Quarter Progress

- 1Q Tested updated model code implementing firm synthesis and employment controls at the TAZ level instead of mesozone level for the CMAP region. Continued on-street parking inventory in Chicago neighborhoods and began adding parking cost information.
- 2Q Finished inventory of on-street parking locations and costs in City of Chicago. Began developing procedures to estimate number of on-street parking spaces. Continued coordinating with USDOT consultant on including changes from the national freight model.

Next Quarter Objectives

Begin calibrating the national supply chain commodity flows and address large variations. Test the procurement market code. Test and implement procedures to estimate number of on-street parking spaces and complete inventory of Chicago neighborhoods.

Transportation Modeling Services to Regional Partners (2010.035)

Qtr 2010.035 Quarter Progress

- 1Q 104 Small Area Traffic Forecasts Fulfilled. N. Lake Shore Drive Hwy/Transit Performance Measures and Select Link Analysis Iter. 2 completed (12 Scen.). Bike/Ped Data collected for NW Suburban locations (7) and Flossmoor (3).
- 2Q N. Lake Shore Drive Performance Measures Updated, 2050 ADT finalized for non-mainline toll alts. 91 standard 2050 ADT forecasts completed, including 8 multi-scenario analyses. Assisted on link coding updates for RSPs in Plan Update analyses.

Next Quarter Objectives

Complete E-W cross street and Red Line to Express Bus shift analyses for NLSD. Complete 75 forecasts including 10-15 multiscenarios. Complete RSP update assistance for highway and transit. Develop work plan & job notice for Summer '22 Field Data Col Pgm.

Data Visualization Innovations / Application Development (2019.045)

Qtr 2019.045 Quarter Progress

- 1Q Developed outlines of proposed visualizations for both the TBM Validation and Performance Measures Dashboard deliverables. Provided demo of ArcGIS Python Toolboxes for Watershed Tool deliverable. Continued development of base network for Safety tool.
- 2Q Continued development of base network for Safety Analysis tool. Began data collection for Performance Measures Dashboard. Performed research into likely programming languages/packages to be used for Performance Measures Dashboard and TBM report.

Next Quarter Objectives

Continue development of Watershed Planning tool, TBM Calibration/Validation Report, and Performance Measures Dashboard deliverables. TBM report progress will be subject to ongoing TBM development.

Projects

Estimation and Enhancement of Trip-Based Travel Demand Model (2010.036)

Qtr 2010.036 Quarter Progress

- 1Q Consultants completed general calibration of the destination choice, mode choice, and time-of-day choice models, and revised Emme macros. All final deliverables received. Staff began fine-tuning mode choice calibration and continued validation of results.
- 2Q Staff finalized calibration of the destination choice-mode choice model to achieve results within an acceptable deviation from targets. Conducted validation tests for all aspects of the model. Fully tested the model for implementation of RSP evaluations.

Next Quarter Objectives

This project is completed.

Update and Enhancement of Activity-Based Travel Demand Model (2010.037)

Qtr 2010.037 Quarter Progress

- 1Q Consultants set up the initial ActivitySim three-zone system implementation and continued migrating Emme transit network procedures into Python. Held meeting with Policy staff and consultants to discuss improvements that would assist in policy analysis.
- 2Q Consultants completed the initial setup of the ActivitySim three-zone system application and continued migrating Emme transit network procedures into Python. Staff provided an updated streets file used in the procedures and updated value-of-time figures.

Next Quarter Objectives

Consultants will finalize integrating ActivitySim and Emme procedures, and will review all highway assignment and transit path building parameters. They will also complete creating summaries for data validation and update the visualizer to review results.

Commercial Services Vehicle Touring Model (2010.038)

Qtr 2010.038 Quarter Progress

- 1Q Finalized sampling plan, survey notices. Mailed survey notices. Finalized and tested questionnaires. Launched survey.
- 2Q Continued survey administration. Expanded sample to include more businesses. Began in-person driver recruitment.

Next Quarter Objectives

Complete survey administration, weighting, and data exchange. Complete survey report. Process data for model estimation/calibration.

Travel Model Data Development for the Plan Update (2022.002)

Qtr 2022.002 Quarter Progress

- 1Q Staff gathered data on airport and university activity and compared this with current trip generation output. The project team discussed this analysis and staff prepared documents summarizing major tasks and outstanding questions to guide future work.
- 2Q Staff completed input data file updates for high school and college enrollment (base year), airport employment (base year), and dormitory populations (base and future years).

Next Quarter Objectives

In Q3, the team will finish the remaining data file updates, integrate the new files into the model setup, and complete all documentation.

2.32 Transportation Programming

Operational Area

Transportation Improvement Program (TIP) Development and Management (2010.039)

Qtr 2010.039 Quarter Progress

- 1Q Regular processing of TIP amendments was completed for Transportation Committee action in July and August. End of FFY carryover actions began. TIP Programmer Resources were reviewed and updated as needed.
- 2Q End of FFY carryover action and regular processing of TIP amendments was completed for Transportation Committee action in November and December. TIP Programmer Resources were reviewed and updated as needed.

Next Quarter Objectives

Continue regular processing of TIP Amendments. Review and update TIP Programmer Resources as needed. Begin project planning for TIP document updates in conjunction with ON TO 2050 update.

Conformity of Plans and Program (2010.040)

Qtr 2010.040 Quarter Progress

- 1Q The process has begun to migrate to the new MOVES model. Coordination with IEPA is ongoing. The region remains in nonattainment for the 2008 and 2015 Ozone Standards. Work on an attainment demonstration with IEPA for 2008 Ozone NAAQs has begun
- 2Q Migrating to a new MOVES model is in progress. A number of technical issues still need to be worked through but enough progress was made to model Ozone for 2025 and work with IEPA on the development of a new MVEB.

Next Quarter Objectives

Continue to model for Ozone for all counties and all modeling years, including the base year. Develop data input templates and prep for ON TO 2050 updates/RSP modeling.

CMAQ and TAP-L Development and Management (2010.041)

Qtr 2010.041 Quarter Progress

- 1Q FFY22-26 CMAQ and TAP-L programs released for public comment and approved by PSC and Transportation Committee. Change requests processed and active projects monitored.
- 2Q FFY22-26 CMAQ/TAP-L programs approved by Board and Policy Committee and subsequently CMAQ projects found eligible by FHWA/FTA. Implemented new quarterly status updates for all projects. Change requests processed and active projects monitored.

Next Quarter Objectives

Continue active program management, start the review process for evaluation and selection methodologies for next call for projects cycle.

Surface Transportation Program (STP) Development and Management (2010.042)

Qtr 2010.042 Quarter Progress

- 1Q Completed FFY2022-2026 Shared Fund program development for committee approvals. Continued active program management and regional accounting of local and shared fund programs. Issued programming guidance for CRRSAA funding.

- 2Q Adopted FFY 2022-2026 STP SF and FFY 2022 CRRSAA programs and issued award letters to project sponsors. Continued active program management and regional accounting of local and shared fund programs. Assisted with preparation for local calls for projects.

Next Quarter Objectives

Continue active program management, regional accounting, and council assistance for STP and CRRSAA programs. Assist local councils with completion of calls for projects.

Active Program Management (2010.043)

Qtr 2010.043 Quarter Progress

- 1Q Monthly project level coordination meetings with IDOT, FHWA, CDOT, and project sponsors. ITEP and SRTS project support. Developing fiscal constraint marks for the TIP. Attend County Engineers meeting and develop guidance/marks for Covid relief funds
- 2Q Programming Marks for the TIP were developed. Monthly coordination meetings with IDOT and FHWA continued. A meeting with transit programmers also took place and work related to the new IIJA began.

Next Quarter Objectives

Continue to meet with external partners and project sponsors. Work on IIJA related issues, specifically funding levels and recommended approaches to funding. Continue to work with transit agencies on their eTIP entries and with IDOT on RSP TIP entries.

eTIP Database Development and Maintenance (2010.044)

Qtr 2010.044 Quarter Progress

- 1Q Prepared eTIP for FFY2022 carry-over, put into place new search functionality, and soft roll out of performance measures module. Resolved issues with eTIP performance and provided feedback to EcoInteractive on increased map and data functionality.
- 2Q Resolved issues with eTIP performance, made changes to CFP module for upcoming STP-Local calls, rolled out new search functionality and added a new nightly download of eTIP information to better improve TIP data access.

Next Quarter Objectives

Continue to monitor eTIP database functionality and make corrections to issues that arise.

Council of Mayors Advisory Committee (2019.065)

Qtr 2019.065 Quarter Progress

- 1Q Held Council of Mayors Executive Committee meeting in July. Continued bi-weekly status meetings with the region's planning liaisons. Trained new council liaisons. Continued providing regular updates to regional council staff, committees, and boards.
- 2Q Held Council of Mayors Executive Committee meeting in October. Continued bi-weekly status meetings with the region's planning liaisons. Trained new council liaisons. Continued providing regular updates to regional council staff, committees, and boards.

Next Quarter Objectives

Hold January Council of Mayors Executive Committee meeting. Continue providing regular CMAP updates to council planning liaisons, committees, and boards. Continue to provide training for new council staff.

Projects

Federal Certification Review (2022.005)

Qtr 2022.005 Quarter Progress

- 1Q Currently waiting for questions and direction from USDOT.
- 2Q The certification review is set for March 8-9. Pre-questions should be coming to the agency at the end of January. Staff will be mobilizing and gathering the necessary staff members to respond to the questions required for this certification.

Next Quarter Objectives

Complete and follow up on the questions and concerns that rise at the certification meeting.

2.33 Research and Innovation

Operational Area

Census Agency Administrator and Data Coordination (2010.013)

Qtr 2010.013 Quarter Progress

- 1Q No progress in recruiting new State Data Center lead. Redistricting data downloaded and processed for staff use. No direction yet from Census/SDC liaison regarding Public Use Microdata Area assignment.

- 2Q Public Use Microdata Area (PUMA) exercise started with draft delineation for entire state and outreach to other MPOs for comment (with IL DCEO assistance). Staff developed webmap with draft boundaries for partner review and comment.

Next Quarter Objectives

Finalize 2020 PUMA boundaries and submit to the Census Bureau. Continue support for identifying SDC lead agency for Illinois.

Northeastern Illinois Development Database (NDD / NIDD) Maintenance (2010.018)

Qtr 2010.018 Quarter Progress

- 1Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued work on updating records needed by UrbanSim project. Began adding polygons to records lacking them.
- 2Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued work on updating records needed by UrbanSim project. Continued adding polygons to records lacking them.

Next Quarter Objectives

Ongoing data entry and cleanup. Post quarterly snapshot to Data Depot. Train additional staff on data entry and update tools.

Small Area Estimates of Employment Database Maintenance (2010.019)

Qtr 2010.019 Quarter Progress

- 1Q Ongoing data corrections and updates. Prepared data for Q1 interim estimates.
- 2Q Ongoing data corrections and updates. Generated purchase request for IDES data purchase. Started generation of final 2020 estimates.

Next Quarter Objectives

Ongoing data corrections and updates. Generate final 2020 estimates. Receive Q1 2021 data from IDES, and begin processing. Research additional uses for database, contacting peer MPOs.

Community Cohort Evaluation Tool (2019.018)

Qtr 2019.018 Quarter Progress

- 1Q No activity in Q1 FY2022
- 2Q No activity in Q2 FY2022

Next Quarter Objectives

Collect updated input datasets for determining 2022 community cohorts.

Internal Data Library (2020.024)

Qtr 2020.024 Quarter Progress

- 1Q In Q1 of FY2022, CMAP staff updated and posted tax assessment data for Kendall, Will, and Lake County. Staff also updated and posted Northeastern Illinois Development Database data.
- 2Q In Q2 of FY22, the project team added or updated 5 datasets to the Internal Data Library. These include Divvy stations, NDD quarterly updates, McHenry Co Tax Assessment (2019), Will Co Tax Assessor (2020), and DuPage Co Tax Assessment (2020).

Next Quarter Objectives

In Q3 of FY22, the project team will continue to maintain and update data on the Internal Data Library.

CMAP Data Hub (2020.025)

Qtr 2020.025 Quarter Progress

- 1Q In Q1 of FY2022, CMAP staff posted 2020 Census supplemental data for the Community Data Snapshots on the Data Hub.
- 2Q In Q2 of FY22, the project team did not upload any new data to the Data Hub due to lack of new dataset creation and updates to existing datasets.

Next Quarter Objectives

In Q3 of FY22, the project team will continue to maintain existing datasets on the Data Hub and will add new CMAP datasets as they are created.

Developments of Regional Importance (DRI) requests (2020.026)

Qtr 2020.026 Quarter Progress

- 1Q No major projects to trigger a DRI review.
- 2Q No major projects to trigger a DRI review.

Next Quarter Objectives

If the need arises, CMAP will respond to DRI requests.

Land Use Inventory Maintenance (2020.027)

Qtr 2020.027 Quarter Progress

- 1Q Non-residential coding completed for Will, DuPage, and Kane. Residential completed for Cook & non-residential started.
- 2Q 2018 Inventory: non-residential coding for Cook County 50% complete.

Next Quarter Objectives

Prepare for completion of 2018 Inventory with summer 2022 interns.

Community Data Snapshots (2020.029)

Qtr 2020.029 Quarter Progress

1Q Published the original 2021 Community Data Snapshot PDFs and raw data, as well as a 2nd edition that was updated to include select data from the 2020 Census as soon as it became available.

2Q No activity in Q2 FY2022

Next Quarter Objectives

Begin collecting updated input datasets for 2022 snapshots. Resume work on the Dynamic CDS Generator app prototype.

Bike/pedestrian count database maintenance (2020.030)

Qtr 2020.030 Quarter Progress

1Q We finished summer data collection activities. We also began initial investigations into expansion factors of Strava data using the data collected over the summer.

2Q No activity in Q2 FY2022

Next Quarter Objectives

We will enter recently collected data into the database this fiscal year. We will collect additional Strava data and compile a report on expansion factors this fiscal year.

Bikeways Inventory (BIS) Maintenance (2020.031)

Qtr 2020.031 Quarter Progress

1Q QA/QC for 8 LTA projects digitized by interns and NUPIP fellow. Edits and updates done. Started testing project working files in ArcPro environment.

2Q QA/QC completed. 2021 BIS ready for Data Depot and Hub transfer. Presented at RAP Data Academy as part of Regional Inventories.

Next Quarter Objectives

Digitize 5-9 recently collected projects. Optimize the workflow and update documentation. Continue outreach and data collection.

Land Use Recommendations Inventory (2020.032)

Qtr 2020.032 Quarter Progress

1Q No new progress as of this quarter, waiting on completion of internal review to be completed.

2Q Waiting on internal review by upper management.

Next Quarter Objectives

Update the data, and resubmit for review.

Bicycle and Pedestrian Planning Evaluation (BPUI) requests from IDOT (2020.076)

Qtr 2020.076 Quarter Progress

1Q In this quarter, we received a total of 6 BPUI requests from IDOT. Four requests have been submitted and two will be completed in the following quarter. The BPUI team continues to write responses that are thoughtful, technical, and innovative.

2Q In this quarter, we received a total of 6 BPUI requests from IDOT. The BPUI team continues to write responses that are thoughtful, technical, and innovative.

Next Quarter Objectives

Staff will complete any outstanding BPUI requests and take any new requests submitted by IDOT.

CMAPlot Maintenance and Augmentation (2022.003)

Qtr 2022.003 Quarter Progress

1Q No activity in Q1 FY2022

2Q Added 2020 Census geodata to cmapgeo R package.

Next Quarter Objectives

Begin development of cmapplot mapping functionality.

Projects

Northeastern Illinois Development Database (NDD / NIDD) Update (2020.073)

Qtr 2020.073 Quarter Progress

1Q Initiated current project. Completed modules 1 & 2 of PM toolkit. Completed draft timeline. Began data field and domain review for comment.

2Q Continued field and domain review and draft recommendations for comment. Began development of data error checks and regular maintenance routine. Began data maintenance plan.

Next Quarter Objectives

Continue field and domain review and draft final recommendations. Continue development of data error checks and regular maintenance routine. Begin documentation.

Agency-wide GIS working group (2021.001)

Qtr 2021.001 Quarter Progress

- 1Q Ongoing ArcOnline licenses, credits, content management and user support. Organized and facilitated Tech Workshop with ESRI #2 focused on ArcOnline: Instant Apps, Web App Builder and Dashboards. Coordinated potential ArcPro private group training.
- 2Q Organized and facilitated 3rd Technical Workshop with ESRI. Scheduled two-day, ESRI instructor led, paid ArcPro class for 15 CMAP employees. Ongoing ArcOnline/Pro administration. Initiated Workforce Development process.

Next Quarter Objectives

Continue Workforce Development process. Design assessment activities. Engage all GIS Users. Consult with ESRI specialist. Implement shared licenses arrangement. Ongoing ArcOnline/Pro administration.

Land Use Model Utilization (2021.018)

Qtr 2021.018 Quarter Progress

- 1Q Pre-RSP scenario data upgrades incorporated (pipeline update, developer model recalibration). Successful end-to-end test of integrating UrbanSim & travel model workflow.
- 2Q Calibration to 2020 Census completed, data improvements (zoning, pipeline) ongoing. Continued model testing and improvement.

Next Quarter Objectives

Incorporate all data improvements; complete modeling and generate final local forecast. Document for draft plan appendix.

Regional Socioeconomic Forecast (2021.020)

Qtr 2021.020 Quarter Progress

- 1Q Demographic: All model components in place; working with UW-APL to ensure reasonable results; initial (draft) population totals provided. Employment: Final version of Task 2 (methodology) memo delivered; draft employment forecasts delivered.
- 2Q Demographic: Final regional population and household totals generated; draft report of summary results provided by UW-APL. Employment: Finalized employment forecast, along with documentation and code, provided by consultant.

Next Quarter Objectives

Forecast documentation (plan appendix).

2.41 Policy Development and Analysis

Operational Area

Regionally significant projects (RSP) support and evaluation (2010.024)

Qtr 2010.024 Quarter Progress

- 1Q Meetings with programmers regarding their existing projects and to look at their programs including new RSP projects.
- 2Q Continued to collect and update project level information from programmers and started the modeling and analysis of potential RSP projects.

Next Quarter Objectives

Finish modeling and analysis of potential RSP projects, finalize financial information, develop a recommended list of projects for consideration with the draft plan update and write RSP portion of plan update and appendix.

Regional transit policy and investment (2010.025)

Qtr 2010.025 Quarter Progress

- 1Q Continued to stay abreast of COVID related challenges, transit board budget development, and assist partners as needed. Project underwent staffing change.
- 2Q Continued to stay abreast of COVID related challenges, monitored finalization and adoption of transit board budgets and COVID relief fund allocations, and assisted partners as needed.

Next Quarter Objectives

Continue to stay abreast of COVID related challenges and assist partners as needed.

Governance and tax policy analysis (2010.026)

Qtr 2010.026 Quarter Progress

- 1Q Staff continued to work on property tax data processing for the effective tax rate analysis.
- 2Q Staff is wrapping up the effective property tax rate analysis. Staff will continue to track revenues and policy changes as necessary.

Next Quarter Objectives

Staff will complete the property tax data work. Staff will track revenues and policy changes as necessary.

Demographic analysis (2010.028)

Qtr 2010.028 Quarter Progress

- 1Q Work shifted to #2021.069
- 2Q With increased staff capacity, work resumed on this project. Staff analyzed initial Census data made available for redistricting process. Staff published analysis and conducted media outreach.

Next Quarter Objectives

Continue to monitor information made available about the forthcoming decennial data release, scope research, and monitor ACS releases.

Establishment of Performance Targets and Performance Monitoring (2010.030)

Qtr 2010.030 Quarter Progress

- 1Q Updated data for a number of measures. Began staff level conversations about targets and analysis needs.
- 2Q Nearly all data sets have been updated. Staff consensus for many targets is complete. Some partner outreach has been initiated. An outline of the system performance report has been made.

Next Quarter Objectives

Significant outreach to partners one on one and through committees. Completion of the System Performance Report for the plan update.

ON TO 2050 Indicator and Performance Monitoring (2010.031)

Qtr 2010.031 Quarter Progress

- 1Q Updated 2 indicators. Made several improvements to indicators dashboard website. Convened staff subject matter expert panels to begin reviewing indicator methodologies and targets to determine whether any changes are warranted for the Plan Update.
- 2Q Updated 4 indicators. Finalized most recommendations for Plan Update indicator changes for socioeconomic forecast or other data.

Next Quarter Objectives

Continue to update indicators as new data becomes available. Finalize remaining recommendations for Plan Update indicator changes. Begin updating indicator appendix for the Plan Update.

Pavement Management Plans for Local Agencies (2020.083)

Qtr 2020.083 Quarter Progress

- 1Q Received 7 draft reports and price proposals to complete 4 more projects. Worked with IDOT for grant extension, which allows time to award and complete 4 more projects by end of fiscal year.
- 2Q Completed 12 pavement plans, 11 final presentations, and 3 training sessions. Completed kickoff meeting and collected pavement condition for 4 municipalities. Requested price proposal for 9 more plans.

Next Quarter Objectives

Draft reports for 4 municipalities. Hold kickoff meeting and collect pavement data for 9 municipalities.

Financial plan preparation (2021.047)

Qtr 2021.047 Quarter Progress

- 1Q Staff worked with transportation departments and other partners to develop assumptions around the forecast. Staff completed the draft forecast.
- 2Q Staff presented the draft forecast to committees and drafted reasonably expected revenue recommendations.

Next Quarter Objectives

Staff will present the draft forecast and reasonably expected revenues to committees, and develop the fiscal constraint's allocations.

Projects

Grade Crossings Feasibility Analysis (2020.082)

Qtr 2020.082 Quarter Progress

- 1Q Laraway Road: Environmental Survey Request submitted to IDOT to which they responded. The City of Joliet will continue the progression of this project. Berwyn-Riverside: Conducted a survey, drafted the public involvement plan, and continued analysis.
- 2Q Received two sets of FHWA comments on the Laraway project; we are addressing those comments, including a new requirement to inform Indian tribes of the project. We completed a project initiation meeting and our 1st federal coordination meeting for Berwyn.

Next Quarter Objectives

Resubmit Laraway PEL report in February, 2022. Have purpose and need substantially complete in April, 2022 and begin alternatives.

2.42 Legislative Strategy and Engagement

Operational Area

Federal legislative analyses, strategy, and engagement (2010.032)

Qtr 2010.032 Quarter Progress

- 1Q Coordinated with national membership organizations (AMPO, NARC) in providing technical assistance to Congressional staff for the Infrastructure Investment and Jobs Act (IIJA). Provided committee updates on potential impact from IIJA.
- 2Q Completed a policy update on the IIJA. Briefed CMAP committees and external groups on the IIJA's impact to the region. Began internal bill review process and regional coordination around IIJA implementation.

Next Quarter Objectives

Continue internal bill review process and regional coordination around IIJA implementation. Attend NARC conference in DC, conduct congressional delegation meetings, and prepare for IIJA congressional delegation briefing.

State legislative analyses, strategy, and engagement (2010.034)

Qtr 2010.034 Quarter Progress

- 1Q Staff has met with 23 legislators and staff over this period to discuss agency priorities and research. Analyzed legislative initiatives from session and tracked progress towards veto session. Presented state budget findings to CMAP Board in September.
- 2Q Staff continued to meet with legislators around topics in ON TO 2050 and the CMAP Legislative Agenda. Built comprehensive analysis around CEJA, and updated bill tracking and analysis procedures in advance of session.

Next Quarter Objectives

Staff will monitor the proceedings of the Illinois General Assembly and begin the processes of gathering and analyzing legislative proposals. Staff will continue to convene state legislative partners, and continue outreach to elected officials.

2.50 Communications and Outreach

Operational Area

Division Communications Support (2010.045)

Qtr 2010.045 Quarter Progress

- 1Q Produced and edited 15 policy briefs, weekly stories, and features related to ON TO 2050 implementation focus areas (transportation, climate change and economic competitiveness). Provided communications support for My Daily Travel policy series
- 2Q Produced, edited, composed 28 weekly stories and features related to ON TO 2050 implementation (transpo, climate, economy). Supported, published content related to major projects like SOTR, FFF, mobility recovery, LTA, IJJA, ADA, census, econ task force.

Next Quarter Objectives

Ensure policy briefs, features, and stories adhere to messaging strategies and content guidance.

Regional external engagement and support (2010.049)

Qtr 2010.049 Quarter Progress

- 1Q External engagement continued with presentations to the Chicago Cycling Club and Evanston Economic Development Committee, engagement activities for the Prairie Path and Green Line projects. Staff supported promotion of policy developments.
- 2Q External engagement continued with support work on the committee realignment, planning for the peer exchange with Houston-Galveston, and collaboration with the Chicago Public Schools service learning program for youth engagement.

Next Quarter Objectives

External engagement to continue with support for committee realignment, completion of youth engagement resource guide, training in Mentimeter, support to LTA projects.

Graphic Design (2010.060)

Qtr 2010.060 Quarter Progress

- 1Q Completed OPO signage. Completed all collateral for State of the Region event including video shoots, editing, print and digital promotion. Implementation of new color palette. Completed rebrand and implementation of business cards.

- 2Q Finalized videos for State of the Region and collateral for Capacity Building Program. Updated core values posters for agency. Handled requests, including reviewing LTA plans and providing design guidance on regional economic recovery task force piece.

Next Quarter Objectives

Hire a new designer. Update the full brand guidelines as well as the PowerPoint and Word document templates. Update LTA branding.

Digital Strategy (2010.061)

Qtr 2010.061 Quarter Progress

- 1Q Posted 1 CMAP Celebrates + 12 intern spotlights. Developed 2 partner social media toolkits. Promoted State of the Region event. Rewrote Community Data Snapshot page for SEO. Published 2 blog-type posts. Launched 7 State of the Region videos.
- 2Q Live-tweeted State of the Region event. Promoted MacArthur grant program through new Capacity Building Program video. Promoted LTA call for projects. Created 1 partner toolkit. Posted two intern spotlights.

Next Quarter Objectives

Post 1 Reels video on Instagram. Post 1 CMAP Celebrates. Hire new digital communications senior to manage social media.

Web Administration (2010.062)

Qtr 2010.062 Quarter Progress

- 1Q Transitioned interim web admin role to other digital communications senior. Continued to work with consultants on website maintenance and issues as they arise.
- 2Q Hired new web admin role. Continued to work with consultants on website maintenance issues as they arose.

Next Quarter Objectives

Continue to work with consultants on website maintenance and issues as they arise. Update CMAP logo on ON TO 2050 microsite.

CMAP Weekly Newsletter (2010.063)

Qtr 2010.063 Quarter Progress

- 1Q Produced 12 external newsletters with an average open rate of 19% and produced 12 internal newsletters with an average open rate of 74%
- 2Q Produced 11 external newsletters with an average open rate of 23% and produced 11 internal newsletters with an average open rate of 71%

Next Quarter Objectives

Maintain or increase average open rate on both newsletters.

Media Relations (2010.064)

Qtr 2010.064 Quarter Progress

- 1Q Responded to 19 media inquiries, resulting in 7 coverage opportunities, including in the Chicago Tribune and Fox 32 News. In addition, CMAP experts, data, or projects appeared in 65 news stories. Established new objectives for FY22.
- 2Q Responded to 18 media inquiries, resulting in 11 coverage opportunities, including in WTTW, Chicago Tribune, and Crain's. Placed an op-ed in the Tribune. Achieved 72 total mentions of CMAP experts, data, or projects in news stories. Drafted media kit.

Next Quarter Objectives

Publish media kit. Continue to stay on track with FY23 media objectives. Pitch and place incentives prevalence report. Explore more op-ed and/or letters to the editor opportunities.

CMAP Committee Support (2019.031)

Qtr 2019.031 Quarter Progress

- 1Q Held quarterly liaison coordination meetings and sent out committee newsletters. Started development of new liaison handbook and recommendations for committee structure.
- 2Q Developed committee realignment to support strategic direction and communicated with committee members and board. Continued revisions to liaison handbook.

Next Quarter Objectives

Board approval of committee structure, recruit committee members, communicate with former members. Complete revisions to liaison handbook, resource guide for board and committee members.

CMAP Talks webinars (2021.010)

Qtr 2021.010 Quarter Progress

- 1Q Staff began cross-division coordination for webinars to support the ADA transition plan, calls for projects, and the Fees/Fines/Fares project.
- 2Q Began planning for webinars to support ADA transition plan project, fees/fines/fares project, and with the Chicago Region Tree Initiative.

Next Quarter Objectives

Staff will implement webinars on ADA transition plan and with the Chicago Region Tree Initiative.

Executive communications (2021.040)

Qtr 2021.040 Quarter Progress

- 1Q Supported Erin with remarks for board, committee, task force and safety resource group meetings. External engagements included Transportation Secretary Pete Buttigieg's visit and the Berkeley StoryWalk tour. Wrote speech for State of the Region Oct. 7.
- 2Q Supported Erin for speaking engagements including remarks for State of the Region and Regional Excellence Awards presentations and board, committee and other CMAP meetings. External engagements included AEG Challenge and high-speed rail panel.

Next Quarter Objectives

Continue aligning external speaking engagements with core focus areas and priorities. Proactively seek opportunities.

Projects

FLIP Program (2010.005)

Qtr 2010.005 Quarter Progress

- 1Q Staff hosted FLIP virtually with an average of 30-35 students participating each session. The EngagementHQ platform was used for another year for student's homework activities. The FLIP program also coordinated one field trip.
- 2Q Staff debriefed about the 2021 program, updated all documents and files in preparation for new program directors in 2022.

Next Quarter Objectives

Staff will onboard new program directors, begin recruiting staff volunteers for 2022 program, and begin identifying potential field trips and speakers.

State of the Region event (2021.048)

Qtr 2021.048 Quarter Progress

- 1Q Staff implemented communications plan, recruited keynote speaker, developed run of show, and supported the communication team's development of several videos for the program.
- 2Q Staff hosted successful, virtual, inaugural State of the Region event and conducted debrief to note lessons and accomplishments for 2022 event.

Next Quarter Objectives

Begin planning 2022 State of the Region event (date TBD).

Regional Awards program (2021.049)

Qtr 2021.049 Quarter Progress

- 1Q Staff convened regional jury in three meetings to determine award winners, coordinated video presentations and announcements of award winners.
- 2Q Award winners were announced at the virtual State of the Region via videos, staff thanked the jury for their work, executive director presented the awards in-person in collaboration with local jurisdictions.

Next Quarter Objectives

Begin planning for 2022 awards program, secure jury members for second year of service.

Public Opinion Poll (2021.050)

Qtr 2021.050 Quarter Progress

- 1Q The team reviewed findings from the public opinion survey; edited materials from Change Research; created materials for the survey release (including speech, fact sheet, press release, and survey webpage); and pitched the results to the media.
- 2Q Released survey results at the State of the Region event in October, conducted media prep, and managed media interviews. Wrote RFP for next year's survey, created a webinar presentation, and completed other admin tasks in preparation for the RFP.

Next Quarter Objectives

Post the RFP, review proposals and interview firms, select a vendor, submit the procurement to the Board for approval, sign a contract with the vendor, and schedule a kick-off call.

ON TO 2050 Exhibit (2021.051)

Qtr 2021.051 Quarter Progress

- 1Q Identified target exhibit opening date with partner Lake County Forest Preserve District, secured first destination for traveling exhibit (Elgin Public Library).
- 2Q Secured approval of Lake County Forest Preserve District for exhibit budget, secured first venue for exhibit (Elgin Public Library), identified additional venues.

Next Quarter Objectives

Secure additional venues for exhibit, provide Dunn Museum with collateral for fabrication of the exhibit.

Website (2021.079)

Qtr 2021.079 Quarter Progress

- 1Q Revised project timeline and decided to release request for proposals in January 2021, with the goal of getting board approval for the contract and budget in April or May of next year.
- 2Q Drafted the request for proposals document, with an anticipated launch in mid-January and a goal of getting Board approval for the contract and budget by May 2022.

Next Quarter Objectives

Release RFP and select consultant for website project.

Public engagement tools, platforms, contact database (2022.004)

Qtr 2022.004 Quarter Progress

- 1Q There were four project pages published this quarter on EngagementHQ, including the Hickory Hills Comprehensive Plan, Berwyn-Riverside Railroad Grade Crossing Study, Lemont Downtown Study, and Central Council of Mayors Transportation Resilience Plan.
- 2Q Staff launched two new project pages. Outgoing staff updated the staff resource guide.

Next Quarter Objectives

Onboard new engagement staff to manage the site and continue work on developing and launching new project pages for inclusive online engagement.

2.61 Finance and Procurement Program

Operational Area

Annual Budget (2010.011)

Qtr 2010.011 Quarter Progress

- 1Q Fiscal Year 21 ended on June 30 and FY22 began on July 1. Released the Budget memo to Deputy Executive Directors in September to begin the FY23 Annual Budget process.
- 2Q The Annual budget including the UWP program was prepared during this quarter. The initial UWP budget was presented to the UWP Committee in December assuming the FY22 Federal mark. An updated Federal mark was provided and work began to update these.

Next Quarter Objectives

The updated proposed annual budget and UWP program will be presented to the UWP Committee, MPO, and CMAP Board in Jan and Feb 2022. The approved budget will be sent to the State for approval in Feb.

Procurements, Contracts, and Commercial Datasets (2010.012)

Qtr 2010.012 Quarter Progress

- 1Q 3 RFPs were issued, 2 RFIs were issued, 1 IFB and 4 PAOs were issued. 19 contract or contract amendments were drafted, 11 agreements were reviewed.
- 2Q 4 RFP/RFIs were issued, and 9 PAOs were issued. 24 contract or contract amendments were drafted, 4 agreements were reviewed. 2 Executive Committee Reports were drafted. 145 Purchases were reviewed and approved.

Next Quarter Objectives

4 RFPs are expected to be issued and 6 PAO's. 3 contracts are expected to be drafted, 3 Executive Committee Reports are expected to be drafted and approximately 150 purchases will be reviewed for approval.

Finance and Accounting (2010.046)

Qtr 2010.046 Quarter Progress

- 1Q The annual audit and grant audit are in the final field work days as scheduled. Year end delayed this quarter's invoices release.
- 2Q Monthly Financial Reports (October and November) and the draft Annual audit were presented at the Executive Committee.

Next Quarter Objectives

BOBs 2832 Reports will be completed for the second quarter of FY22 in January 2022. Agency and Subrecipient invoices will be delivered before the 10th of each month. The annual audit and grant audit will be presented to the CMAP Board in January 2022.

Projects

Enterprise Resource Planning System (ERP) (2021.044)

Qtr 2021.044 Quarter Progress

- 1Q BerryDunn completed the Needs Requirements and recommended releasing an RFP for a new financial software vendor and to pursue project management software as a separate initiative.
- 2Q The ERP Team developed the Request for Proposals document for new financial software during this quarter.

Next Quarter Objectives

The release of the RFP in Jan and responses due in Feb.

UWP Competitive Program Redesign Project (2022.006)

Qtr 2022.006 Quarter Progress

- 1Q During FY22 Q1, the UWP Committee met on September 8 to review a CMAP staff proposal for new UWP Competitive Program Recommendations based on the Committee meetings held in early 2021. The Recommendations were approved at the September 22 meeting.
- 2Q Project complete. New evaluation criteria, evaluation rating, and 3 year contract time were approved by the UWP Committee

Next Quarter Objectives

Project completed in Q2 FY22.

2.62 Human Resources

Operational Area

Benefits Administration (2010.007)

Qtr 2010.007 Quarter Progress

- 1Q We are awaiting renewal rates for the 2022 benefit year from BCBS. The insurance broker is preparing the presentation.
- 2Q The open enrollment process is completed and changes have been recorded and implemented. Employee online and OneSolution profiles have been updated.

Next Quarter Objectives

The first quarterly benefits session will be held in June and will take the form of a virtual benefits fair.

CMAP Intern and Fellowship Programs (2010.020)

Qtr 2010.020 Quarter Progress

- 1Q No activity in Q1 FY2022.
- 2Q No activity in Q2 FY2022

Next Quarter Objectives

No activity is anticipated in Q3 FY2022

Employee Relations and Policy Administration (2010.047)

Qtr 2010.047 Quarter Progress

- 1Q The employee handbook is in the final stages of completion. Executive leadership has reviewed and the next step is a listening session with a small group of staff
- 2Q Handbook is under final review. Employee listening sessions comments being reviewed and incorporated where required. Expected release date in February 2022.

Next Quarter Objectives

In June 2022 review for fiscal year 2023.

Compensation (2010.050)

Qtr 2010.050 Quarter Progress

- 1Q Consultant will present the first draft of the salary ranges in October.
- 2Q BTSS provided draft recommendations on pay scales.

Next Quarter Objectives

BTSS will conduct pay equity and compression analysis, develop pay philosophy, and final salary scales to CMAP.

Talent Management and Training (2010.051)

Qtr 2010.051 Quarter Progress

- 1Q CMAP-U has been put on hold due to demand of other HR projects and lack of staff. The agency continues to find creative ways to recruit staff.
- 2Q Senior Management completed 3 bootcamp training sessions with HR Source and all staff completed 2 sessions of DEI training with Aon/KG.

Next Quarter Objectives

Final Manager bootcamp training scheduled for January 18, 2022. Sexual Harrassment Training scheduled for February 2022.

Diversity and Inclusion / DIWG and WelMAP (2017.009)

Qtr 2017.009 Quarter Progress

- 1Q The agency is finalizing the report from the consultants for the DEI roadmap project. Conscious inclusion training has been scheduled.
- 2Q The agency is kicking off the employee engagement related to the DE&I Roadmap with a focus on refreshing the DIWG and operationalizing DE&I work around three key focus areas of Workforce, Workplace, and Community.

Next Quarter Objectives

Develop a DE&I framework with goals, actions and measures to guide and further CMAP's DE&I work over the next few years in the areas of workforce, workplace, and community.

Projects

Third Party Payroll Implementation Project (2022.007)

Qtr 2022.007 Quarter Progress

- 1Q The agency is in negotiations with a vendor to provide this service.
- 2Q Project delayed with departure of HR Director in November. Agency working with PayTech on proposal to complete full implementation of new HCM. Vendor (Ceridian) selected and approved by the CMAP Board.

Next Quarter Objectives

Submit to Board for approval contract with PayTech. Sign agreement with Ceridian and target start date to implement.

Diversity, Equity and Inclusion (DEI) Roadmap (2022.032)

Qtr 2022.032 Quarter Progress

- 1Q This is a duplicate. Information is covered under the DIWG/Diversity workplan number.
- 2Q The agency is kicking off the employee engagement related to the DE&I Roadmap with a focus on refreshing the DIWG and operationalizing DE&I work around three key focus areas of Workforce, Workplace, and Community.

Next Quarter Objectives

Develop a DE&I framework with goals, actions and measures to guide and further CMAP's DE&I work over the next few years in the areas of workforce, workplace, and community.

Compensation Study (2022.033)

Qtr 2022.033 Quarter Progress

- 1Q Consultant will present the first draft of the salary ranges in October.
- 2Q BTSS provided draft recommendations on pay scales.

Next Quarter Objectives

BTSS will conduct pay equity and compression analysis, develop pay philosophy, and final salary scales to CMAP.

2.70 Information Technology and Facilities

Operational Area

Information Technology and Facilities (2010.048)

Qtr 2010.048 Quarter Progress

- 1Q Researched new modeling servers for upgrade of modeling environment.
- 2Q Procured new modeling servers and began installing and transferring data to two of the new servers. Procured and installed new KVMs at remote data center. Completed migration of remaining tape backups to cloud storage.

Next Quarter Objectives

Complete installation of modeling servers and work with R&A team to complete setup and data transfer. Migrate all aerial imagery to cloud storage.

Web Infrastructure Management (2010.052)

Qtr 2010.052 Quarter Progress

- 1Q Renewed domain name services after coordinating with Communications regarding future needs. Began evaluation of office communication applications for executive management.
- 2Q Researched and developed PoC for Aerial Imagery server web app to use Esri ArcGIS Online. Researched and developed PoC for CMAP Datahub web app to use Esri ArcGIS Online Hub platform.

Next Quarter Objectives

Procure consulting services to assist with migration of aerial web app and datahub apps to Esri ArcGIS Online.

Information Security (2010.053)

Qtr 2010.053 Quarter Progress

- 1Q Began IT security Analysis Project 1 and implemented MFA for Office 365.
- 2Q CMAP and consultants completed projects 1 through 4 from the scope. We procured ten one-time-password key fobs for testing MFA with VPN.

Next Quarter Objectives

CMAP and consultant will review the final report from CBIZ and report to management. We will setup the MFA key fobs for testing.

Office Systems Management (2010.054)

Qtr 2010.054 Quarter Progress

- 1Q Additional requested AV equipment ordered.
- 2Q IT and Rex Electric performed AV upgrades in Cook County room and the Postmaster Suite conference rooms. CMAP procured a Meeting Owl Pro AV device to test in the McHenry room.

Next Quarter Objectives

IT will create basic documentation for the Meeting Owl Pro including staff training and continue to explore the advanced features for possible board meeting use.

User Support (2010.055)

Qtr 2010.055 Quarter Progress

- 1Q 316 help desk tickets were completed. Wireless headphones and docking stations were ordered for all full time CMAP staff.
- 2Q 273 helpdesk tickets were completed in Q2. Headsets were received and distributed to full-time staff and additional docking stations were distributed to all offices and full-time staff desks in the office. Completed evaluation of SnapComms application.

Next Quarter Objectives

Continue researching room and desk reservation SaaS applications.

Facilities (2010.056)

Qtr 2010.056 Quarter Progress

- 1Q Facilities installed 24 glass whiteboards, a large capacity brewer at receptionist, and a replacement water/ice dispenser as well as distributed the Emergency Preparedness Plan to staff. Main logo and ADA signage installed.
- 2Q Sound engineer hired and conducted sound tests in all conference rooms. The directory signage was installed in elevator lobby. Flood sensors and shut off valves were installed in four locations in the office. Warden training was created.

Next Quarter Objectives

Work with sound engineer to review test results. Complete emergency shut off valve software configuration and test system. Train emergency floor wardens.

Freedom of Information Act (FOIA) Response Coordination (2010.057)

Qtr 2010.057 Quarter Progress

- 1Q External data request and FOIA: Staff responded to FY22 Q1 (JULY- SEPT) sixty-five (65) External requests and (2) FOIA requests

2Q No FOIA requests for 2nd quarter FY22. Process is transitioning from HR to the Executive Office effective January 1, 2022.

Next Quarter Objectives

Respond to requests as received.

Office Relocation and Construction Project (2020.084)

Qtr 2020.084 Quarter Progress

1Q Main logo signage installed, ADA signage installed on conference rooms and Offices, name plates installed. Additional requested AV equipment ordered.

2Q All signs were installed and all conference rooms are Teams ready. Project is complete.

Next Quarter Objectives

Project completed in Q2FY2022

The Chicago Metropolitan Agency for Planning (CMAP) is our region's comprehensive planning organization. The agency and its partners developed and are now implementing ON TO 2050, a long-range plan to help the seven counties and 284 communities of northeastern Illinois pursue strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

See cmap.illinois.gov for more information.